

## INTRODUCTION

Provision and management of assistive hearing systems in centrally supported teaching spaces became the responsibility of NUIT Audio Visual Services (AVS) in 2009.

Following an initial audit AVS identified that many of the 48 existing systems were not compliant with EU regulations (IEC 60118-4) and therefore regularly falling short of user requirements. Over the last three years, working closely with ESS and assistive hearing specialists, we have: -

- Collated detailed data on all systems in centrally supported teaching and learning spaces
- Obtained funding to retrospectively fix damaged and poorly designed systems, ensuring they are all fit for purpose and compliant
- Worked closely with ESS, assistive hearing specialists and external contractors to ensure that all new systems installed in centrally supported space meet current legislation
- Rationalised and tested all systems ensuring that they are compliant with the current legislation and implemented a continuing maintenance program

## POLICY

NUIT Audio Visual Services will:-

- **Broker any future purchasing of assistive hearing systems to be used on main campus.**
- **Provide free consultation and advice regarding equipment suitability and purchasing**
- **Oversee commissioning of systems upon completion of install**
- **Provide scheduled maintenance to systems once fully compliant**

This policy will ensure that new systems are compliant with current legislation, meet the needs of the users, are considered value for money and **will not interfere with any other assistive hearing systems currently on campus**

## PROCESS

Prior to purchasing any assistive hearing systems to be used on main University campus the following steps must be taken: -

1. Consult initially with AVS who will review requirements and carry out initial survey. We will then liaise with external Assistive Hearing Specialists to ensure suitable a solution is proposed
2. Obtain quotations for recommended equipment using companies recommended on the University purchasing services framework. AVS will verify quotations to ensure design, installation, and commissioning process specified is correct and value for money
3. Where appropriate Audio Visual Services will then check the system to ensure it has been installed and configured to comply with current legislation

## ADDITIONAL INFORMATION

NUIT Audio Visual Services **WILL** provide a consultancy, brokering and advice service for induction loop systems in non-supported spaces but **WILL NOT** be financially responsible for procurement or maintenance of equipment.

This policy is primarily aimed at installations on main University campus, although advice and recommendations can be offered to all University locations.